

Change of name notification

Form guidelines

Use this form to notify the New Zealand Law Society (Law Society) of any changes to your name.

You will need to include an original or original certified copy of your marriage certificate or particulars of marriage (certified on the front of the document) or Deed Poll notification, or an affidavit.

Please note that if you are changing your name to a hyphenated surname or attaching your maiden name to your new surname you are required to provide a statutory declaration written in accordance with the Oaths and Declarations Act 1957 as well as an original or original certified copy of your marriage certificate or particulars of marriage document.

Checklist

Please indicate your supporting documentation

- Original marriage certificate/particulars of marriage document or an original certified copy
- Original change of name certificate or an original certified copy
- Original civil union certificate or an original certified copy
- A deed poll notification
- An original affidavit
- Original statutory declaration

1 Current details

Current name

Current title (optional)

Miss Ms Mrs Mr Other, please specify further if you wish

Date of birth (dd/mm/yyyy)

NZLS lawyer ID

2 New details

New name

New title (optional)

Miss Ms Mrs Mr Other, please specify further if you wish

Date from which these changes apply (dd/mm/yyyy)

3 Contact details

Address

Phone

Email

4 Signature

Signed

Date (dd/mm/yyyy)

Privacy and information handling

The Law Society will collect, use, hold and disclose your personal information only for the purposes of changing your name, and as provided for under the Lawyers and Conveyancers Act 2006 and regulations, Privacy Act 2020 or otherwise as permitted or required by law. Only authorised staff will have access to your information which is held in a secure environment. Under the Privacy Act 2020 you may request access to and request correction of your personal information held by the Law Society. For more information about the Law Society's Privacy and Information Handling Policies please refer to www.lawsociety.org.nz/privacy. General information about the Privacy Act 2020 is also available on the website of the Privacy Commissioner at www.privacy.org.nz.

Sending this form

Please return via post:

Registry, New Zealand Law Society
PO Box 5041, Lambton Quay
Wellington 6140

For further information, contact:

registry@lawsociety.org.nz
0800 223 030
www.lawsociety.org.nz